



St. Matthew Lutheran Church & Early Childhood Center  
Hawthorn Woods, IL

**2023-2024 School Year**

**Extended Care**

Our Extended Care Program is for St. Matthew Lutheran Early Childhood Center students who need care before or/and after school hours. The following programs will be offered for the 2022-2023 School Year. Please review and specify which program your child will need.

**Morning Care**

Preschool – School day begins at 8:30am. Children are allowed to enter school at 8:15am.

Morning care is available from 7:00am-8:30am. The rate for morning care is \$6.00 each day used.

**After School Care**

The school day ends at 2:30pm. After school care runs from 2:30pm – 5:00pm. The rate for after school care is \$6.00 per hour, per day used.

**Billing**

Billing for Extended Care is done on the 15<sup>th</sup> of each month. Payment is due on the 1<sup>st</sup> of the month and is considered late if payment is not received by the 15<sup>th</sup> of that month. There is a \$25.00 late fee added to the bill if not paid by the 15<sup>th</sup>.

Child's Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Yes, my child will need the following:

Preschool Morning Care: \_\_\_\_\_

After School Care: \_\_\_\_\_

Parents Name: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*Pick Up Authorization:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_