

Terms and Conditions to Participate in the St. Matthew Lutheran School Technology Tablet Initiative

St. Matthew Lutheran School continues to expand its technology opportunities for all our students and staff. One of the core values of St. Matthew Lutheran School is “Inspiring Academic Excellence”. One of the ways we are striving to inspire academic excellence is through the use of various technology devices. Through an extremely generous donation from a congregation member, all of our Preschool-1st grade students will have access to technology with the use of an iPad. It is critical that we as educators help the students harness the power of technology by teaching them how to effectively and appropriately use technology devices in accordance with school policy and procedures. Students in today’s world must learn how to integrate curriculum and textbooks with the ability to access information and knowledge through various technology tools.

Students and parents/guardians are reminded that use of school technology is a privilege and not a right and that everything done on a school-owned computer, network, or electronic communication device may be monitored by school authorities. Inappropriate use of school technology may result in limited or revoked technology privileges, disciplinary consequences, removal from courses, loss of credit, receiving a failing grade, and/or legal action.

Ownership of the Tablet

St. Matthew Lutheran School retains sole ownership and right of possession of the tablet device. Tablets are lent to the students for educational purposes only for the academic school year. The principal and faculty retain the right to collect and/or inspect tablets at any time.

Responsibility of the Tablet

Students are responsible for the tablet issued to them and must adhere to the following:

- Comply with the school’s electronic device policy, procedures, and guidelines when using the tablet.
- Keep tablet at school.
- Treat the device with care and never leave it in an unsecured location.
- Promptly report any problems with the device to a teacher.
- Do not remove or interfere with the serial number or other identification tags.
- Keep the tablet in the protective case.
- Downloading school approved apps is acceptable. Downloading educationally appropriate free apps is allowed per teacher approval. Under no circumstances may a personal credit card number be added to the account.
- Do not lend the tablet to anyone.

Tablet Security

- The tablet may contain tracking and monitoring software that may provide St. Matthew with information concerning the student's use of the tablet including Internet activity.
- St. Matthew Lutheran School may filter or block any material that the school and church deems inappropriate.
- St. Matthew Lutheran School may access and/or retain any student emails or communications made using the tablets or network. Some of those communications may constitute student records under the Illinois Student Records Act and the Family Educational Rights and Privacy Act. Students should have no expectation of privacy in communications made using the tablets or network.

Agreement

By signing the below, the student and his/her parent/guardian agree to follow and accept:

- School policy regarding acceptable and responsible use of technology, school rules, guidelines, and procedures outlined in the terms of the Technology Tablet Initiative as described in this document.
- St. Matthew Lutheran School and Church owns the tablet, software, and issued peripherals. Your right of possession and use is limited to and conditioned upon your full and complete compliance with this agreement. If you do not fully comply with all of the terms of this agreement, including the timely return of the property, St. Matthew Lutheran School shall be entitled to declare you in default and require the return of the device or its replacement value. Your right to use and retain possession of the property terminates no later than the last day of your participation in the program.
- The student/parents will return the tablet in good working order or pay the full replacement cost of the tablet at the conclusion of the 2019/20 school year or earlier should the student cease to be enrolled in St. Matthew Lutheran School. Your failure to return the property in a timely manner and the continued use of it for non-school purposes without the consent of St. Matthew Lutheran School may be considered unlawful appropriation of the school's property.
- In no event shall St. Matthew Lutheran School be held liable for any claim of damage, negligence, or breach of duty resulting from use or misuse of the tablet.

Print Student Name: _____

Print Parent/Guardian Name: _____

Parent/Guardian Signature: _____ Date: _____